

Little Jungle Designated Safeguarding Lead (DSL) Role Description

Last updated December 2018 by Caroline El-Semman and Tarek El-Semman

Purpose of the DSL role:

- Maintain the high standard of physical, emotional, social and intellectual care for all children at Little Jungle, and protect all children from harm and neglect.
- Support the Little Jungle team in regards to child protection.

Key areas of the DSL role:

- Follow the Working Together to Safeguard Children and Keeping Children Safe in Education guides and ensure these are followed in practice and implemented through the Little Jungle policies and procedures.
- Support the whole organisation to safeguard children.
- Work with and support all team members with all aspects of child protection, safeguarding through training and coaching and mentoring.
- Keep up to date with all relevant child protection developments, research, policies, best practice in order to support children at Little Jungle and ensure these are implemented at Little Jungle.
- Build and maintain strong partnerships with external agencies.
- Ensure all safeguarding issues are reported promptly to the relevant agencies and records stored securely according to the Little Jungle policies and procedures.

Key responsibilities of the DSL role:

- Attend Designated Safeguarding Lead training and keep this up to date every two years.
- Update knowledge regularly (at least annually).
- Keep all Little Jungle Safeguarding policies and procedures updated, with the input from the staff and parent team if appropriate.
- Act on behalf of the child in all aspects relating to their health, safety and welfare.
- Liaise with external agencies to protect all children from harm and neglect.
- Liaise with and support parents and other family members.
- Keep confidential records of any child protection concerns and referrals
- Follow all appropriate record keeping requirements and complete all report writing as and when required.
- Attend all appropriate DSL meetings, core group meetings, case conferences and strategy meetings in order to support the child and their family.
- Understand the need for confidentiality and when and how to share vital information with and without parental consent.
- Work alongside the rest of the DSL team to ensure that Little Jungle staff knowledge and understanding relating to child protection is up to date and embedded.
- Keep up to date with all relevant child protection developments both in the local authority and wider government to enable all practices and procedures to be up to date and disseminated.

DSLs report to: Little Jungle Directors